



Clean California Local Grant Program (CCLGP) APPLICATION ASSESSMENT FORM

APPLICATION CHECK LIST

- Completed grant proposal form
 - Includes scope, schedule, and budget, benefits, and outcomes
- Completed application signature page
 - Includes signatures from all primary and co-applicants
- Letters of commitment match the budget
- An applicable maintenance plan is included
- Detailed engineering and/or project plans, and/or an outreach or educational programming workplan are included
- A communication plan is included
- A project fact sheet is included
- Before photos are included, with photo release

NARRATIVE ASSESSMENT

A TOTAL OF 20 POINTS ARE AVAILABLE:

ITEM	POINTS/RANKING	SCORE	COMMENTS
Does the narrative acknowledge that the project will not displace people experiencing homelessness?	0-No, project is ineligible 1-Yes		
Reduces waste/debris	1-low 2-medium 3-high		
Beautifies Public Space (Does the project include landscaping, art installation, etc.?)	1-one to two elements 2-three or more elements		
Does the project improve access and utilization of a public space?	1-low 2-medium 3-high		
Does the project application benefit an historically excluded community?	0-Does not benefit a historically excluded community 1-40% or less of the project scope 2-41%-75% of the project scope 3-75%-100% of the project scope		
Was the project requested by the	1 - No 2 - In a plan OR has been		

community or part of a local plan?	requested outside the plan 3 - In a plan AND has been requested outside the plan		
Does the proposed maintenance plan support the project benefits/outcomes? Is it achievable with the identified resources?	1-low 2-medium 3-high		
Is the proposed schedule achievable by June 30, 2024?	1- High risk of deliverability 2- Low risk of deliverability		

SCOPE, SCHEDULE, AND BUDGET ASSESSMENT

A TOTAL OF 30 POINTS ARE AVAILABLE:

ITEM	POINTS/RANKING	SCORE	COMMENTS
Is the project schedule reasonable for the proposed scope of work? Is there significant risk for successfully delivering the project within the proposed schedule?	1-low 2-medium 3-high		
Does the project schedule include adequate milestones to track progress and estimate project success?	1-low 2-medium 3-high		
Are the sequence of activities reasonable to ensure project delivery?	1-low 2-medium 3-high		
Does the scope of work adequately address the identified project needs?	1-low 2-medium 3-high		

<p>If the project is for outreach and education, does the budget reflect a significant investment in the delivery of the outreach and education rather than administration and product development?</p>	<p>1-low 2-medium 3-high</p>		
<p>If the project is infrastructure related (not outreach and education), does the budget reasonably reflect the scope of work and project delivery schedule?</p>	<p>1-low 2-medium 3-high</p>		
<p>Does the project scope adequately address the purpose and need of the CCLGP?</p>	<p>1-low 2-medium 3-high</p>		
<p>Does the project scope adequately detail the identified project objectives?</p>	<p>1-low 2-medium 3-high</p>		
<p>Does the scope of work include an adequate communication element with the local community?</p>	<p>1-low 2-medium 3-high</p>		
<p>For an infrastructure project (not education or outreach), is the proposed maintenance plan adequate to ensure the project improvements can be maintained for</p>	<p>1-low 2-medium 3-high</p>		

the identified life of the improvement?			
For an education or outreach project, are there reasonable metrics determining project performance/success?	1-low 2-medium 3-high		

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