Using Option 3: National School Lunch Program Criteria, to Determine Local Match

This document describes how to use Option 3, National School Lunch Program Criteria, to determine a project's required local match.

This option is only available for project with schools within a 1/4 mile of the project site.

Applicants using this measure must indicate in the narrative how the project benefits the school students in the project area.
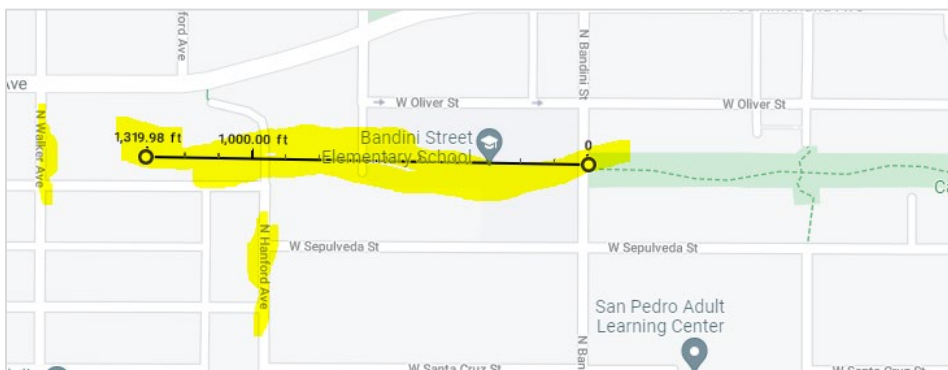
Before you can determine your project's required local match you first need to identify the ¼ mile buffer around your project. If you have not done so yet, you can find information on how to do this on the CCLGP website in the document called "START HERE Finding the quarter or half mile limits around your project." The document contains suggestions for how to use Google Maps to identify limits around your project, however, applicants may use any logical, accurate method and need not follow this document. Once you have determined the limits proceed with the directions below.
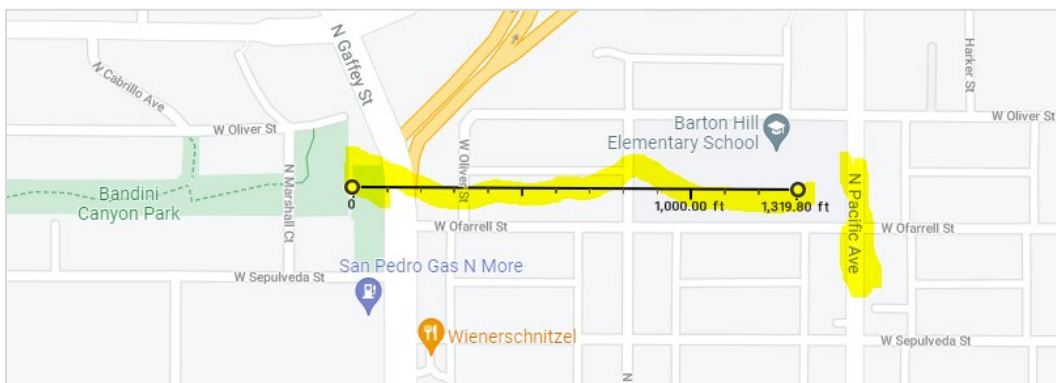
Finding Local Match:

In our example, we use the same project site used in the tutorial to find a projects ¼ or ½ miles limits, **Bandini Canyon Park, San Pedro**.

1. Determine the schools that fall within the ¼ mile buffer around your project limits. For our project at Bandini Canyon Park, two schools exist within a ¼ mile of it:

    Bandini Street Elementary School is east of the park, shown in the image below.

    Barton Hill Elementary School is west of the park, shown in the image below.

2. Go to the [Free or Reduced-Price Meal (Student Poverty) Data page](#) on the California Department of Education's website.

3. Select the **2019-2020** data posted on 13-April-2020.

   Note, we are asking applicants to use this pre-pandemic data that was collected in October 2019 because during the development of the CCLGP Program Guidelines, the National School Lunch Program started offering free lunches to all students. Thus, if an applicant still wants to use this option, it is recommended that pre-pandemic data be used.

   An Excel sheet should automatically download after you click the highlighted link.

4. Open the Excel sheet and navigate to the tab "FRPM [Free or Reduced-Price Meal] School-Level Data".

The tab should look like the below.

5. Find data on the schools in the spreadsheet using the "Find" button and typing in "Bandini Street Elementary."

Rows of data for each of the schools are located next to each other in the spreadsheet.

For Bandini Street Elementary School, the spreadsheet shows that its school code is 6015945, its enrollment is 280, and the % Eligible FRPM is 80%.

For Barton Hill Elementary School, the spreadsheet shows that its school code is 6015952, its enrollment is 526, and the % Eligible FRPM is 95.4%.

6. Record the above information in Table 1 of Attachment I:
   - For the Project Site row, record only the census tract number for Bandini Canyon Park, and leave the other columns blank. If you don't already know the census tract number of your project site, the California Healthy Places Index Map is one of the easiest way to find it. See the Option 4, Healthy Places Index Tutorial, for directions.
   - In Column 2, "Census Tract," use the school code.
   - In Column 3, "Population," use the school enrollment.
   - In Column 4, "Metric Score," use the % Eligible FRPM.
   - If you need more lines, Attachment I provides additional sheets.

Table 1. SOD of Community Surrounding the Project Site(s)				
List the Option Used to Determine SOD: (For definitions of each of the 5 options, see the section "Underrserved Communities".)			Option 2 Free School Lunch	
Location Relative to Project Site(s) (1)	Census Tract Number (2)	Census Tract Population (3)	Metric Score of Census Tract using the chosen option listed above. (4)	SOD of Tract (3) x (4) (5)
1 Project Site A	2,965.00	✗	✗	0.00
2 Within a ¼ mile radius.	6,015,945.00	280.00	80.00	22,400.00
3 Within a ¼ mile radius.	6,015,952.00	526.00	95.40	50,180.40
4 Within a ¼ mile radius.				0.00
5 Project Site B				0.00
6 Within a ¼ mile radius.				0.00
7 Within a ¼ mile radius.				0.00
8 Within a ¼ mile radius.				0.00
TOTALS		806.00		72,580.40
SOD of Community Surrounding the Project	=	Total of Column 5 Total of Column 3	=	90.05

The values in Column 5 automatically calculate, and the Severity of Disadvantage (SOD) of the Community Surrounding the Project is calculated as 90.05, which rounds down to 90 (for decimal places of .4 or less round down, and for decimal places of .5 or greater round up.)

7. Determine the Required Local Match % using Table 2, of Attachment I.

Table 2. Severity of Disadvantage and Corresponding Local Match Requirement

SOD Criteria	Ranges for SOD of Community Surrounding the Project	Required Local Match %	
Option 1: Area Median Income (AMI) compared to Statewide Median Income (SMI)*			
Data: Census Tract Level Data from the 2019 American Community Survey 5-year (ACS5) Estimates			
If the AMI SOD of the surrounding community is…	> $60,188	Then local match is…	50
	$56,426 to $60,188		37.5
	$52,665 to $56,425		25
	$48,903 to $52,664		12.5
	< $48,903		0
Option 2: CalEnviroScreen 3.0 Score (not percentile)			
Data: SB 535 List of Disadvantaged Communities or SB 535 Disadvantaged Communities Map			
If the CalEnviroScreen 3.0 SOD of the surrounding community is…	< 39	Then local match is…	50
	39 to 42		37.5
	43 to 46		25
	47 to 50		12.5
	> 50		0
Option 3: Percentage of Students that Receive Free or Reduced Lunches**			
Data: California Department of Education website			
If the Free Lunch SOD of the surrounding community is…	< 75	Then local match is …	50
	75 to 79		37.5
	80 to 84		25
	85 to 90		12.5
	> 90		0
Option 4: Healthy Places Index (HPI) Score (use overall HPI score only)			
Data: California Healthy Places Index website			
If the HPI SOD of the surrounding community is…	> 25	Then local match is…	50
	21 to 25		37.5
	16 to 20		25
	10 to 15		12.5
	< 10		0
Option 5: Tribal Communities			
Data: List of Federally Recognized Tribal Governments in California			
If the project applicant or sub-applicant is a Federally Recognized Tribal Government or the project area is located within (or partially within) Federally Recognized Tribal Lands (typically within the boundaries of a Reservation or Rancheria), lands owned by or held in trust for an Indian tribe, allotted lands, and/or sensitive tribal areas (which might include areas in which a Native American Tribe has a significant interest such as traditional cultural properties and sacred sites).		Then the local match is…	0

*Communities with a population less than 15,000 may use data at the Census Block Group level. Unincorporated communities may use data at the Census Place level.
**During the development of these guidelines, the National School Lunch Program started offering free lunches to all students. Thus, if an applicant still wants to use this option, it is recommended that pre-pandemic data be used.

State your Required Local Match here: 12.5

The required local match for the Bandini Canyon Park Project is 12.5%.